



Initials.....

TENANT CHECKS, AGREEMENT & BOND LODGEMENT

Owner/s Name:Date

Address of Property to be let:

Is this a House Unit Apartment (please circle) Post code

TERMS AND CONDITIONS

I/We hereby authorise Rental Inspections Ltd to let the above-described property as the Owner/s agent on the terms and conditions, and as set out in the schedule, herein.

1. Prepare tenancy agreements ready to sign
2. To arrange 4 weeks bond to be paid and prepare bond lodgment ready to be signed
3. 2 credit checks

FEES:

4. Rental Inspections Ltd shall be entitled to be remunerated for its services as follows:
 - a) Check potential tenants and organise agreement and bond \$299+gst.
 - b) Trademe advertising of \$229+gst

GENERAL:

5. Rental Inspections Ltd shall use its best endeavors to ensure all references and credit checks are carried out as per the pre tenancy application and abide by The Tenancy Act 1986.
6. Rental Inspections Ltd shall not be responsible for any injury to persons and/or damage to the property arising out of the condition, or any hazard in or about the property.
7. Landlords must adhere to the Residential Tenancy Act 1986
- 8. The property must be Healthy Home compliant**
9. Keys must be made available.

SCHEDULE

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Landlord's Details

Account Name: _____ **Landlord ID** _____
Address: _____
Statement Address: _____
Contact: _____
Business Phone: _____ A/H Phone: _____
Mobile: _____ Email: _____

Bank Details:

Account No: _____
Branch: _____
Account Name: _____

Emergency Contact:

Contact Name: _____
Business Phone: _____ A/H Phone: _____
Mobile: _____ Fax: _____
Email: _____

Property Details:

Bedrooms: 1 2 3 4 5 Bathrooms: 1 2 3 Garaging: 1 2 3 Offroad Parking: 1 2 3 4
Carport: 1 2 3 Furnished: Yes No
School zoning _____ Maximum number of tenants _____
Is the property available for sale: Yes No
Is there a Body Corporate: Yes No If yes, attach details including Secretary contact details.
When is this property available for renting: _____

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Conditions:	
Pets Allowed: Cats Dogs None	Smokers: Yes No
Lawns: Landlord Contractor Tenant	10 Yr Photo Electric Smoke Alarms: Yes No
Healthy Homes Statement: Yes No please attach	Location of smoke alarms:

Chattels:					
Drapes	Blinds	Net Curtains	Carpets	TV Aerial	SKY TV
Light Fittings	Dishwasher	Wastemaster	Alarm #: _____		
Other: _____					

Keys:						
_____ Number	Front Door	Back door	Garage	Ranchslider	Shed	Windows

Current rent: _____
Expected rent: _____

Expected Tenancy Term:
Periodic/Fixed From _____ To _____

Healthy Homes Statement ? Y/N Please email to info@rentalinspections.co.nz

Insurance on property? Y/N Insured with _____ Excess amount _____

The Landlord/s agree that all conditions are read and understood , by signing this authority I/we are agreeing to the above conditions

Signed: